



First Scottish

DOCUMENT MANAGEMENT



Document Scanning

- Online access to your files 24/7
- Password restricted database
- Scan various sizes from A5-A0

Document Storage

- Confidential, secure storage
- Modern warehouse facility
- Secure, easy to use database
- Simple, fast retrieval

First Scottish offer intelligent document management solutions to help streamline your business processes giving you greater control, faster access, and enhanced security.

www.firstscottish.com

A SECURE, RELIABLE WAY TO
MANAGE YOUR DOCUMENTS IN
COMPLETE CONFIDENCE.