



# First Scottish

DOCUMENT MANAGEMENT



## Document Scanning


- Online access to your files 24/7
- Password restricted database
- Scan various sizes from A5-A0
- Scan on Demand

## Document Storage

- Confidential, secure storage
- Modern warehouse facility
- Secure, easy to use database
- Simple, fast retrieval

A SECURE, RELIABLE WAY  
TO MANAGE YOUR  
DOCUMENTS IN  
COMPLETE CONFIDENCE.

[www.firstscottish.com](http://www.firstscottish.com)

First Scottish offer intelligent document management solutions using  **FILETRACK** to help streamline your business processes giving you greater control, faster access, and enhanced security.

SECURE DOCUMENT SHREDDING with Destruction Certificate

To book your free scanning demo or for more information  
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